



Shelving Production Employment Application

E-Z Shelving’s production team builds, packs, and ships the highest-quality metal shelving systems. We’re looking for people who take pride in their work, are wired to get things done, and enjoy being part of a team. You must be ready for physical labor, at times with heavy materials.

What do you bring to the table? Let us know below. We’ll train you on the rest.

Applicant Information

Name: _____ **Are you authorized to work in the United States?**
 Yes No

Address: _____ **Have you ever been convicted of a felony?**
 Yes No

City: _____ **ST:** _____ **Zip:** _____ **If Yes, please describe.**

Phone: _____ **Email:** _____ **When are you available to work?**

Skills / Experience

Below is a partial list of skills we use in production. Place a check next to any skill in which you have experience. On the next page you’ll have an opportunity to provide more detail.

GENERAL LABOR

- Taking Measurements
- Using Hand Tools
- Using Power Tools
- Building/Yard Maintenance

PRODUCTION ENVIRONMENT

- Reading/Executing Work Orders
- Ordering Materials
- Scheduling Production
- Managing Production

CUSTOMER CONTACT

- Customer Service Calls
- Sales Calls
- On-Premise Installations

METAL WORK

- Sheet Metal Shear
- Brake Press
- Punch Press
- Notcher
- Band Saw
- Seam Welder
- Spot Welder
- Grinding/Deburring
- Buffing/Polishing
- Machine Setup
- Machine Maintenance
- Tooling Setup
- Tooling Maintenance

WOOD WORK

- General Woodworking
- Framing
- Crating/Palleting

SHIPPING/RECEIVING

- Part Packing
- Electronic Scale
- Scheduling Freight
- Materials Check-In
- Forklift Operation

COMPUTERS/SOFTWARE

- Emailing
- Microsoft Windows
- Microsoft Excel
- Data Entry
- Inventory Systems

Skills / Experience (cont.)

In the space below tell us about where and how you developed the skills you checked on the previous page. Include details of any related jobs, hobbies, military service, or schooling. Highlight any areas that you feel are your strengths.

Wages

Do you have specific wage or benefits expectations based on your current job or skill level? If so, please describe them below. Please be prepared to support this section with a current pay stub and/or W2.

References

Who will vouch for your work ethic? Please only list people we can call.

Name:

Phone:

Relationship:

Disclaimer and Signature

By signing or typing your name below you certify that your responses on this employment application are true to the best of your knowledge. If this application leads to employment misleading information may result in your release.

Signature (Type or Sign):

Date: